

# FAMILY COUNCIL MINUTES

February 19, 2019

1:30 p.m.

St. Lawrence Lodge Boardroom

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<b>Meeting called by:</b>	<u>Chair: Vacant</u>	<b>Type of meeting:</b>	<u>Monthly Family Council Meeting</u>
<b>Vice Chair:</b>	<u>Vacant</u>	<b>Recorded by:</b>	<u>Tom Harrington</u>
<b>Members:</b>	<u>Reg Knudson, Donna Kukk, New Member: Karen Moriarty</u>		
<b>Regrets:</b>	<u>Helen LeBlanc, Joanne Morehouse(Secretary), Dawn Dodge Activation Coordinator, Tracey Davidson, Director of Care</u>		
<b>Observer:</b>	<u></u>		
<b>Invitees:</b>	<u>Tom Harrington, Administrator;</u>		

## AGENDA ITEMS

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### Topic

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Meeting commenced at 1:35 p.m.

Meeting Chaired by Reg Knudson

1. Minutes of Previous Meeting – November 2018 previously circulated prepared by Deb Steele not available for approval today. Reg reviewed Jan 15, 2019 minutes. Minutes approved by Donna Kukk, Karen Moriarty.
2. Approval of Agenda – The agenda was approved as is.
3. Election of Chair and Vice Chair. Discussion Terms of Reference regarding Nominating Committee. Reg volunteered to act as Chair. Motion by Donna Kukk to nominate Reg Knudson as Chair, Seconded by Karen Moriarty.  
Members were asked who would be interested in Vice Chair. Karen Moriarty was nominated as Vice Chair. Karen accepted. Motion by Donna Kukk, seconded by Reg Knudson to accept Karen Moriarty as Vice Chair
4. Business Arising – Cannabis – non smoking on property – Discussion.
5. New Business
  - 5:1 Recruitment – keep as a standing item
  - 5:2 Web site – update needed it was noted that some posters and reference material has Pam Moorhouse as Chair.
  - 5:3 Hydration for Residents confined to Bed. Question was raised by Council member to staff who were doing snack pass. Council Member asked for clarification as to what is the policy? Tom responded that Snack Pass protocols will be discussed with Tracey Davidson and Kim Cleroux. Karen described her understanding of the snack protocols to the members.
  - 5:4 Intro Package to New Residents – Discussion regarding the process and if gaps exist. The process happens quickly for some people and they may not always take a tour so they are not getting a tour package. The information can be found on the Web site and it was asked if the information was available in hard copy? Can the hand outs be given to the Community Care Access Centre and place another copy of the Tour packages in room when moving in? We can take a look at different ways to get information packages out.
  - 5:5 Activation – Gap in coverage? To be deferred so that Dawn Dodge can speak to this.
6. Administration Report  
Tom spoke on Ford Government Funding. Family Council week is early June.

Next meeting scheduled for Tuesday, March 19<sup>th</sup> @ 1:30