

# FAMILY COUNCIL MINUTES

November 21, 2017

1:30 p.m.

St. Lawrence Lodge Boardroom

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<b>Meeting called by:</b>	<u>Chair, Pam Moorhouse</u>	<b>Type of meeting:</b>	<u>Monthly Family Council Meeting</u>
<b>Vice Chair:</b>	<u>Deb Steele</u>	<b>Secretary:</b>	<u>Candace Kaine</u>
<b>Members:</b>	<u>Pam Moorhouse, Deb Steele, Candace Kaine, Helen LeBlanc</u>		
<b>Regrets:</b>	<u>JoAnn Bell</u>		
<b>Invitees:</b>	<u>Tom Harrington, Administrator (Absent); Dawn Dodge, Activation Coordinator; Guest: Tracey Davidson, DOC</u>		

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## AGENDA ITEMS

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### Topic

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Meeting commenced at 1:40 p.m.

1. Welcome and Introductions. Tom Harrington is not available today due to illness. Tracey Davidson, Director of Care, is sitting in for Tom at this meeting. We are pleased to have Tracey with us today.
2. Review of October minutes and Business Arising - Note: Gift Certificate and Hot Pack items will be deferred to next meeting  
#7 re: hearing aids – Dawn noted that hearing aids are being collected and handed out in the a.m.  
Re: menu – is it possible to have tomato sauce available to add to pasta or other dishes as requested by residents?  
White boards – still not being used consistently. Tracey to follow up.  
Communication issues – P. Moorhouse suggested that one of the white boards in the dining room could be used to note cancellation of events or new events – i.e. coffee at 10 a.m.  
Ongoing complaints about television service provider – i.e. no church service; intermittent television guide availability  
Defer air deflectors in dining room item until next meeting.  
Joan Sands suggested bringing in Silvert's clothing and also Golden Soles shoes to the Lodge during the Christmas dinner for Family and Residents. Discussion. It was agreed that while this is an excellent idea (and Dawn noted that Silvert's have been invited to the Lodge in the past) there is no room to host them while the area is in use for the dinner. To revisit in the Spring.  
  
Minutes approved by Pam and seconded by Deb Steele.
3. See above. D. Steele asked about the fireplace in Town Square. Is it functional and can it be turned on during events? Dawn will check into this.
4. Deferred.
5. Hairdresser contract/prices: C. Kaine suggested that the hairdressing service is not a reasonable way to earn money for the Lodge as the residents need and deserve a reasonably-priced service on site. It is important that the hairdresser be able to earn a decent wage from this position, especially as the supplies are purchased by whoever is in this position. In other long-term care facilities, the hairdresser is not charged rent on the facilities. Dawn advised that they have canvassed other LTC homes in the area for comparison purposes.

6. Compliance Reports: Discussion of three Compliance Reports that have recently been issued. Tracey advises that improvement in some areas is required and notes that flow sheets are much improved. Documentation is being highlighted with staff – especially nutrition. RAI is being reviewed with the aim of making them more user-friendly.
7. Concerns re: scabies: P. Moorhouse noted that a family member has expressed some issues about the protocol for scabies testing and communication about whether or not there is an outbreak. Tracey advised that there is no outbreak on the third floor and noted that it is not highly contagious, but that testing is done as required.
8. Administrator's Dialogue: Deferred
9. Other Business/Wrap Up: Resident's Council – Family Council wishes to be invited to the next meeting. Dawn advised that one should be taking place shortly. FC will be advised.

Meeting adjourned at 2:40 p.m.

Next meeting date: **Tuesday, January 9, 2018 at 1:30 p.m.**