

- Meeting Minutes -

Date: Thursday February 19, 2015
Time: 1200 hours
Location: Board Room

Present: Estelle Street, Debbie Simpson, Margo Stone, Rita Kittle
Guest – Tom Harrington

Regrets: Faye Crosswell, Jessie Rowntree, Codie Paquin, Carol Brophy

1. Call to Order – Meeting called to order by Margo at 12:20 pm.
2. Approval of Previous Minutes
 - a. Noted that Debbie Simpson should be recorded as sending Regrets.
 - b. That the January 15, 2015 Family Council meeting minutes be approved, as amended.

Moved by: Debbie Simpson
Seconded by: Estelle Street
Carried

3. Business Arising
 - a. OANHSS 2015 Provincial Budget LTC Funding Advocacy – discussion
 - i. Discussed recent updates related to media coverage of OANHSS's Budget Submission across the Province. Several Provincial and regional media are picking up on the issue as OANHSS moves it's funding advocacy activities across the Province. Also noted that people were picking up the OANHSS budget information that is available in the Business Office.
 - ii. Tom also advised the members that the Home had recently received notice of it's Case Mix Index funding for 2015. The Home will be receiving additional revenue in this year due to it's higher acuity levels. Also, noted that this is not base funding for the Home. Instead the revenue fluctuates year to year, which makes it difficult to sustain investment in staffing levels.
 - b. 2015 Family Council Recognition Week – June 2015 discussion
 - i. Reviewed ideas for activities to recognize the upcoming Family Council Week.
 - ii. Suggestions related to social activities for residents, including a summer kick-off BBQ or a strawberry social. Tom will discuss with Dietary and Activation Departments to get their thoughts on making it a special event for the residents and will report back to the March 2015 meeting.
4. Round Table
 - a. Mechanical Lifts – a question arose with regard to the design of the lifts. A



member observed that the lift structure seems to interfere with lift activity at times. Tom will review the comments with Carol Brophy, as the CORE Group Lead.

- b. Family Council Members as Liaison with other Family Members – a member queried whether other Family Council members were being approached by family members for information and advice. She indicated that she had not yet been approached since joining Council. The members present indicated that they had been approached by other family members on various topics. They also noted that the Council member names are regularly displayed within the Home. It was also noted that the Resident and Family Satisfaction Survey usually indicates that people have enough knowledge of Family Council. Administration suggested that it could review where Family Council information is posted within the Home and look for opportunities to try to heighten awareness.
- c. Communications – A member noted that the Home has prominent notices placed throughout the building, but still some people entering the Home are not taking the time to read the Home's notices about changes in activities, etc. There was a general discussion about how to get the message across to others. A suggestion was made to possibly include a message board inside the elevator as well. Administration will look into that option.

5. Other Business

- a. Influenza Outbreak – members were updated on the recent Influenza A outbreak experienced at the Home in January 2015. It was reported that there was suspect potential outbreak activity underway in a different part of the Home at the moment, which was under investigation in conjunction with the Health Unit.
- b. St. Lawrence Lodge In the News – reported on media coverage for the Auxiliary Volunteer Program \$15000 donation towards the Fireside Lounge Renovation. Also, discussed the Foundation's more aggressive fundraising activities coming up in 2015, as well as, recent In Memoriam donations received at the request of families.
- c. Building Exterior Repair – Tom informed the members that the Home was undertaking remediation work on the exterior of the building this summer. The work will involve the exterior of the building, along with the three courtyards. There will be some interference with resident activity during the remediation work. Details are not fully available at this time; however, notice will be provided as they are worked out with the contractor.

6. Date and Time of Next Meeting – Thursday March 19, 2015 at 12:00 pm.

7. Adjournment – meeting adjourned at 1:20 pm.

