

## - Meeting Minutes -

**Date:** Thursday February 20, 2014  
**Time:** 1200 hours  
**Location:** Board Room

**Present:** Maureen Bradley, Estelle Street, Rita Kittle, Jessie Rowntree, Margo Stone.  
Guest: Tom Harrington

**Regrets:** Sylvia Foxtton, Faye Croswell

1. Call to Order – Maureen called the meeting to order at 12:30 pm.
2. Approval of Previous Minutes
  - a. Noted that under item 4(b) the word “discouraged” should read “encouraged”.
  - b. That the January 16, 2014 meeting minutes be approved, as amended. Carried
3. Business Arising
  - a. Family Council Contact Person(s) for Compliance Inspection
    - i. Council confirmed that Faye Croswell, Sylvia Foxtton, and Margo Stone would act as the Council’s representatives during the RQI inspection process.
  - b. Review of Compliance Family Council Inspection Protocol
    - i. Discussed the Resident Quality Inspection Process and the various inspection protocols and observation activities involved. Members have been provided with the Family Council Interview Inspection Protocol.
4. Round Table
  - a. Kudos were mentioned for the painting group activity, the recent Resident Winter Olympics, and for good work related to getting a resident more involved in activation programming recently.
  - b. Fireside Lounge Redecorating Project – a question arose regarding the status of the plans to update the Fireside Lounge area. AVP has graciously donated the necessary funds for this project. There has been a delay with the work due to unexpected illness with the chosen vendor. The work is expected to progress over the Springtime.
5. Other Business
  - a. Volunteer Recruitment – members asked if the Home could provide an update on recruitment at the next meeting.
  - b. Case Mix Index Funding – Tom reported on the recent MOHLTC announcement regarding CMI funding for the Home. This is a good news situation that will result in additional funding to the Home’s base for 2014. There was also a general discussion regarding LTC funding not keeping pace with the work being done in LTC Homes across the Province.
  - c. Local LTC Home Collaboration - members were apprised of local developments with Maple View Lodge, Sherwood Park Manor, and St. Lawrence Lodge



collaboration discussions. The joint RFP for physiotherapy services is moving along well. Results of the RFP are expected to be released in the next few weeks. In the meantime, it was reported that the Home's current provider, pt Health, has merged with Bayshore. As a result, it appears that the Home may be able to expand physio services currently available to residents because of improved efficiencies within the larger corporation.

6. Date and Time of Next Meeting – Thursday March 20, 2014 at 12:00 pm.
7. Adjournment – meeting adjourned at 1:15 pm.

