

Family Council Minutes
Meeting November 25, 2021 at 2:30 pm in Boardroom

Attendance: Marion Dalley, Reg Knudson, Wendy FitzGerald, Gord McKewen

Invitees: Lisa Harper, Angela Roles, Tina Barclay, Sherry Canning

Welcome:

Reg opened the meeting with a welcome to everyone.

Agenda Approval:

The agenda was approved.

Old Business:

Minutes were reviewed and approved from October 28, 2021 Family Council Meeting.

-FAQ's will be sent to Marion Dalley so she can compile a list to send in one document to Lisa & Tina. Lisa will fill gaps and send the document to Family Council. Some suggestions of items to be put in document include: electronics, laundry and residents clothing when in wheelchairs.

Lisa suggested sending a reminder to staff regarding the resident's clothing. Making sure if you see someone with bottoms falling, etc. to fix for the resident if unable.

-Resident Council is going well. Stacie would like to do a Council for the entire building instead of per floor. Feeling is there will be more opportunity for ideas and thoughts.

Residents were concerned about meals but that was prior to the new menu. The new menus have been very well received by the residents.

St. Lawrence Lodge is focusing on communication both internally and externally going forward. A newsletter in the form of a newspaper will begin soon with information items, new residents welcome to the home, updates, etc.

New Business:

1. Staffing and impact of Dec 13-vaccine mandate – Total number of unvaccinated was less than 10. Not much of an impact to staff, other staff have been helping to cover.
2. Promotion of Fundraising – Bake sales on Mondays and 50/50 tickets not being promoted. Staff prepare the food & the 50/50 tickets are not for sale to public, as there is no license to sell these items. Fundraising will be increasing as John and Stacie are working on this. Lisa is looking into having a link put on the website for people that would like to donate to the Lodge.
3. Plans for Christmas – Family can book rooms to meet/visit the residents, but who will be responsible for disinfecting the rooms between families? Angela Roles will look into this and ensure it will not be family's responsibility. If families are taking the residents out for overnight visits, the pharmacy needs to be notified 3 days prior to ensure the medications are prepared for the resident.
4. How SLL acknowledges when a resident passes away – Lisa wants to be respectful to the families wishes. Some families are very private and do not want notices displayed. There has previously been a book in the Town Hall with the names of the deceased residents. For residents that have become palliative and families are staying in the home for extended periods, the kitchen has been providing a cart with tea/coffee, etc. for the families.
5. Support for Administrator Position – The Family Council expressed their support for Lisa filling the Administrator position on a permanent basis. Council asked direction on how to get their support known. Tina will provide contact information of the Board to the Family Council.

Directors Report:

Ministry of Health Report – Bed Entrapment – Bedrails are the issue. Bedrails need to be removed; St. Lawrence Lodge staff will be reassessing residents' needs and getting rid of bedrails. One option is concave mattresses for residents that may be at risk. St. Lawrence Lodge wants to keep all residents safe. Abuse will not be tolerated in the Home.

Communication – John Kalivas is working to update the website, create newsletters, etc.

Occupancy targets –well above Ministry levels

Nametags – Council raised awareness that some staff are not wearing nametags, making it difficult to identify the staff. Tina will check the regulations. Angela will reassess if regular visitors will still need to wear name stickers when visiting.

Roundtable:

Health & Safety Statements in building need updating – dated 2018 and Tom Harrington name on them

Logo boards at Resident beds are confusing, do not make sense – need overhaul and updating

Care Conferences – very much improved

Next Meeting:

There will not be a meeting in December 2021.

Next meeting will be Tuesday, January 11, 2022 @ 2:30 pm.

Adjournment: meeting adjourned @ 3:46 pm