

## Family Council Minutes

### Meeting October 28, 2021 at 2:30 pm in Boardroom

**Attendance:** Marion Dalley, Donna Kukk, Reg Knudson, Wendy FitzGerald, Gord McKewen

**Invitees:** Lisa Harper, Angela Roles, Tina Barclay, Sherry Canning

#### **Welcome:**

Reg opened the meeting with a welcome to everyone.

#### **Agenda Approval:**

The agenda was approved.

#### **Old Business:**

Minutes were reviewed and approved from September 29, 2021 Family Council Meeting.

No old business.

#### **New Business:**

Ministry Report – Reg was asking about the latest Ministry report in regards to bed rails. Lisa explained that all beds have been changed, so the change was already underway when the report was printed. There is a risk assessment tool that the home has in progress for the bedrails, but the Ministry would like it revised.

Lisa let the members know the next review from the Ministry will have a report of abuse, but Lisa has a meeting scheduled to meet and discuss with the Ministry. The administration of the Home feel that they did report appropriately and steps were taken in this case.

Reg asked about the toileting complaint that was in the Ministry report. Lisa – all residents have a care plan. Lisa is looking into a revised rounds policy to benefit all residents.

Gord expressed there should be more information for the caregivers when their family member is admitted to the Lodge. Would like to see some sort of tour of the facility for the families so they know where they can go or what they can do with their loved ones in the home. Wendy suggested mentors for the “new families”.

Lisa suggested a Frequently Asked Questions page added to the introduction booklets given to the new residents may help.

Bell Music Channel – Wendy asked if it would be possible to have a music channel added to the television packages so that residents who are unable to watch television could at least listen to music.

Reg asked how often the Emergency plan is updated. – Annually. It is currently being updated.

Christmas update – Christmas will be celebrated in the Lodge this year. No large gatherings in the Town Hall yet, but will per floor. Residents and families can book the quiet rooms and/or activity rooms on their floors for family gatherings. Christmas dinner fundraiser has not been discussed due to not being able to use Town Hall.

The Lodge is required to follow the Public Health directives and will communicate updates as they are received.

### **Director's Report:**

Effective Nov. 15<sup>th</sup> – excluding caregivers, no one will be entering the home without having 2 doses of the covid vaccine

Occupancy targets –3 empty rooms but 1 new resident coming Nov. 2nd

Staff targets – over 90% for both 1<sup>st</sup> and 2<sup>nd</sup> doses for staff

Life Enrichment – working diligently for Halloween – costumes – cupcakes and treats for the residents. Christmas – residents will help decorate and participate

Resident Council – quarterly meetings, well received, hoping to eventually have monthly

Satisfaction Surveys will be coming again soon, hoping to build a better culture in the staff/home

### **Roundtable:**

Protocol is for cleaning the residents' glasses – Lisa will put a reminder out to staff to check that residents' glasses are cleaned.

Lost & Found – What is procedure for items lost – there is a sheet to fill out with ADOC for lost items, constant looking as well. There is a Lost & Found room on 3<sup>rd</sup> floor, the head nurse can get into it & allow family to check for lost items.

**Next Meeting:**

Next meeting will be Thursday, November 25 @ 2:30 pm.

**Adjournment:** meeting adjourned @ 3:40 pm