

Family Council Minutes
Meeting January 19, 2023 at 2:30 pm via Zoom

Attendance: Reg Knudson, Maria Clai, Elinor Utting, Colin Kidd, Donna Kukk, Linda McLennan, Gill Wilson

Invitees: Lisa Harper, Angela Roles, Sherry Canning

Regrets: Marion Dalley

Welcome:

Reg opened the meeting with a welcome to everyone.

Introduction of Gill Wilson to the Council.

Agenda Approval:

The agenda was approved with addition of the Director's Report.

Old Business:

Minutes from December 15, 2022 Family Council Meeting were reviewed and approved
Moved by Donna Kukk

Old business:

Follow up - physiotherapy room.

Is there equipment here already for this? – Yes, it will go back into the room.

What is update? – Equipment was moved out, but plan to move physiotherapy room back where it was (lunch room). New physiotherapist started January 16th, she is getting organized. Will be here approx. 35 hours/week. No backlog of patients for physio, assistants have been working with residents, directed by Anish.

When will room be ready? –Not a small task, room needs reconstruction done, cupboards moved, plumbing brought into other room, etc. The lunch room needs to be moved also. We will look for update from Trevor Dean.

Follow up – Onboarding

Gaps in the onboarding process were identified by a council member. We will review the process and discuss with the onboarding team.

New Business:

1. Does Public Health give a forecast for 2023? – Reports come out daily or every few days with outbreaks and other types of illnesses that are going on at the time, such as viruses, flu, etc.
Constantly surveilling staff and residents for symptoms. Health Unit decides testing protocols. Not all residents get tested, determined by symptoms or if roommate tests positive. Families should be notified of testing and results. Families visiting will be told what PPE is required at time of visit.
2. Family Council Visibility – Family council would like the minutes issued sooner and website updated. Minutes will be put on website monthly. Council member cards are being printed today and put on display.

Directors Report:

Very busy start to New Year.

Vacancy is down – 19 empty beds, 9 in Isolation unit, 10 in other Resident Home Areas. We are unable to admit new residents to units on Outbreak.

Palliative Care Committee is relatively new at St. Lawrence Lodge and they would like to see a few more members join. The palliative care team at BGH is very strong, but we have a great team also. BGH assist us, when our team reach out.

Quality Improvement Committee meet quarterly and requires 1 Family Council member. The next meeting is in May. Information obtained will be brought to the Board. We do have a Quality Improvement Lead in the Home, Leslie Burgess.

Automated medication machines going well, other machines will be in by end of February.

Implementing Point of care documentation. Will be going live in April, no more paper charting.

Betty VanBeek has started as the new ADOC on the second floor, replacing Maria. Maria was an asset to our team and will be missed, but has chosen to move on to the next chapter in her life.

Roundtable:

1. New staff invited to Family Council meeting – They can invite anyone, just let Reg know and he can try to arrange it through Lisa/Sherry. New staff would probably like to attend a meeting.
2. Advertising the Family Council on the tvs by the elevators. Not all meetings are public and the committee is currently full. People can be invited as a guest if they make it known. There are only so many people that can fit on the Committee. When you join, you are responsible to bring up other people's concerns, not just voice your own. Contact list for Family Council will be added to the admission packages.
3. Number of residents that do not have external support – Would be nice to know what percentage fit in this category.
4. Auxiliary wants to come back in, once outbreak is over.
5. Current meeting time a good fit? Reg will send out emails, will run times by Lisa when they get it closer to a set time.
6. Problem with wi-fi, not able to use. Trevor has been working on this with the provider.

Next Meeting: February 16 @ 2:30 pm.

Adjournment: Meeting was adjourned at 4:10 pm.