

Family Council Minutes

Meeting February 16, 2023 at 2:30 pm via Zoom

Attendance: Maria Clai, Elinor Utting, Colin Kidd, Donna Kukk, Linda McLennan, Marion Dalley,

Invitees: Lisa Harper, Angela Roles, Sherry Canning, Tina Barclay, Julie Shaw

Regrets: Reg Knudson

Welcome:

Marion opened the meeting with a welcome to everyone.

Agenda Approval:

The agenda was approved.

Old Business:

Minutes from January 19, 2023 Family Council Meeting were reviewed and approved.

Moved by Marion Dalley

Old business:

Nothing to discuss.

New Business:

1. Introduction of Julie Shaw, Social Worker – No current questions for Julie. Julie is available for residents, family members and staff.
2. Current levels of Staffing – Ideally, the Ministry provides guidelines. The staffing pool is much smaller than in previous years, thus most Homes are struggling to meet the ideal staffing levels. Ontario earmarked 28,000 – 30,000 shortage in health care workers. We are hoping to hire 30 more PSW's, but we are better staffed than some other homes in the area. Our managers often jump in and cover when a shortage occurs. Students are coming in as well.

3. Staff on Oak receive extra training – All staff have same qualifications and corporate training through Surge. There are cognitive impaired and dementia residents throughout the home, not just on Oak Home Area. Full time staff do not float, but part time staff do.
4. Care for residents that don't have family or remember to tell they didn't receive care – The Ministry has requirements for residents. We have flowsheets that everything is recorded on. The nursing managers make sure the records are monitored and they audit the sheets. The sheets are supposed to be filled out after hourly rounds. The families would be told if there were issues. Point of Care will be implemented in April, this will allow the PSW's to document at the point of care.

Directors Report:

Vacancy – 18 empty beds, 2/3 of the beds in the “isolation unit” are now filled. Plan is to admit 4 residents per week until the Home is full.

The Admission process is being reviewed.

Palliative Care Committee is meeting in the next month.

Quality Improvement Committee meet quarterly.

Automated medication machines will be implemented on March 15th.

The home has been very busy.

Received donation from a family member on first floor for purchase of a blanket warmer. Looking to raise more money to buy one for each resident home area.

2023 Budget is being prepared, we are looking to replace tables and chairs, as they have aged. Also looking for lifts for the third floor.

Quality Assurance Program will be shared in a future Family Council meeting.

Life Enrichment now has 1 full time employee per resident home area, plus part time support. We are looking to extend the hours of the Activation staff on Oak. Activation staff will start providing activation coverage 7 days/week.

Roundtable:

1. Very happy to hear about changes in the Life Enrichment department.
2. Why are slide boards not being used? – Lisa to reach out to physio for answers.

3. How much is a blanket warmer? – Depends on size, \$7,000 - \$10,000. Hoping to raise funds for more warmers.
4. New physiotherapist – How is it going? – More support than before, more presence in building.
5. Where is the FAQ sheet at? – It is already being added to the resident packages. Contact list as well.

Next Meeting: March 16 @ 2:30 pm.

Adjournment: Meeting was adjourned at 3:30 pm.